



Education Board

Date: THURSDAY, 9 NOVEMBER 2017

Time: 3.00 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Henry Colthurst (Chairman)
Ann Holmes (Deputy Chairman)
Deputy John Bennett
Alderman Peter Estlin
Stuart Fraser
Caroline Haines
Christopher Hayward
Deputy Catherine McGuinness
The Lord Mountevans
Alderman William Russell
Ian Seaton
Deputy Philip Woodhouse
Roy Blackwell (External Member)
Tim Campbell (External Member)
Helen Sanson (External Member)
Veronica Wadley (External Member)

Enquiries: Alistair MacLellan
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NB: Part of this meeting could be the subject of audio video recording.

Please note that report appendices are included as a separate pack.

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 14 September 2017.

For Decision
(Pages 1 - 8)
4. **EDUCATION ACTIVITIES UPDATE**
Report of the Director of Community and Children's Services.

For Information
(Pages 9 - 10)
5. **DRAFT EDUCATION STRATEGY ACTION PLAN**
Report of the Director of Community and Children's Services.

For Information
(Pages 11 - 12)
6. **BUDGET UPDATE 2017/18 FINANCIAL YEAR**
Report of the Director of Community and Children's Services.

For Information
(Pages 13 - 14)
7. **RISK REGISTERS - CITY OF LONDON EDUCATIONAL TRUST FUND AND CITY OF LONDON COMBINED EDUCATION CHARITY**
Joint Report of the Chamberlain and Director of Community and Children's Services.

For Decision
(Pages 15 - 16)
8. **TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017**
Report of the Chamberlain.

For Information
(Pages 17 - 20)

9. **REVIEW OF FUNDING TO THE GUILDHALL SCHOOL TRUST AND THE GUILDHALL SCHOOL OF MUSIC & DRAMA FOR SCHOLARSHIPS**
Joint Report of the Chamberlain and the Director of Community and Children's Services.

For Decision
(Pages 21 - 24)

Culture

10. **CULTURE MILE LEARNING - CASE FOR INVESTMENT 2017/18**
Report of the Chair of Culture Mile Learning.

For Decision
(Pages 25 - 32)

11. **YEAR 1 REVIEW OF LEARNING IN OPEN SPACES**
Report of the Director of Open Spaces.

For Information
(Pages 33 - 40)

Schools

12. **CITY OF LONDON ACADEMIES TRUST, ACADEMIES DEVELOPMENT PROGRAMME - UPDATE**
Report of the Director of Community and Children's Services.

For Information
(Pages 41 - 44)

13. **CITY OF LONDON ACADEMIES TRUST (04504128) GOVERNOR APPOINTMENTS**
Report of the Director of Community and Children's Services.

For Decision
(Pages 45 - 46)

14. **SGOSS FUNDING PROPOSAL AND PROPOSED CHANGES TO THE CITY CORPORATION'S NOMINATION TO SGOSS'S BOARD OF TRUSTEES AND COMPANY MEMBERSHIP**
Report of the Director of Community and Children's Services.

For Decision
(Pages 47 - 50)

Employability

15. **CITY OF LONDON CORPORATION APPRENTICESHIP PROGRAMME**
Report of the Director of Community and Children's Services.

For Information
(Pages 51 - 56)

16. **CITY OF LONDON CORPORATION ADULT LEARNING SERVICE**
Report of the Director of Community and Children's Services.

For Information
(Pages 57 - 58)

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

19. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act

For Decision

Part 2 - Non-Public Agenda

20. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 14 September 2017.

For Decision
(Pages 59 - 60)

21. **PROPOSED EDUCATION BUDGET FOR 2018/19**

Report of the Director of Community and Children's Services.

For Decision
(Pages 61 - 64)

Schools

22. **CITY OF LONDON ACADEMIES TRUST - AMENDMENT OF SCHEME OF DELEGATIONS**

Report of the Director of Community and Children's Services.

For Decision
(Pages 65 - 66)

23. **GOVERNANCE OF SOUTHWARK ACADEMIES**
Report of the Director of Community and Children's Services.

For Decision
(Pages 67 - 68)

24. **UN-VALIDATED PROGRESS DATA FOR CITY SCHOOLS 2017**
Report of the Director of Community and Children's Services.

For Information
(Pages 69 - 70)

25. **SAFEGUARDING**
The Education and Skills Director to be heard.

For Information

26. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

27. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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EDUCATION BOARD

Minutes of the meeting of the Education Board held at Guildhall
on Thursday, 14 September 2017 at 3.00 pm

Present

Members:

Henry Colthurst (Chairman)
Ann Holmes (Deputy Chairman)
Deputy John Bennett
Sheriff & Alderman Peter Estlin
Stuart Fraser
Caroline Haines
Sheriff & Alderman William Russell
Ian Seaton
Deputy Philip Woodhouse
Roy Blackwell
Tim Campbell

Officers:

Andrew Carter	-	Director of Community and Children's Services
Mark Emmerson	-	Community and Children's Services
Gerald Mehrtens	-	Community & Children's Services
Jeanne Barnard	-	Community and Children's Services
Mark Jarvis	-	Chamberlain's Department
Anne Pietsch	-	Comptrollers and City Solicitor's Department
Matt Pitt	-	Town Clerk's
Julie Mayer	-	Town Clerk's

1. **APOLOGIES**

Apologies for absence were received from Deputy Catherine McGuinness, Helen Sanson, Veronica Wadley and Chris Hayward.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **PUBLIC MINUTES**

The public minutes and summary of the meeting held on 20 July were approved as a correct record.

4. **OUTSTANDING ACTIONS**

Members received the Outstanding Actions list and agreed to move strategic items to the November Meeting of the Education Board. Members noted the following items which could be closed as they would be covered by today's agenda:

- Prefects Leadership Course
- Skills Audit Template
- National Citizen Service
- Exam Results – Members received the final results following the despatch of this agenda.

In respect of the forthcoming Awayday, Members noted this could not take place on 11th January 2018, as a meeting of COLAT had been scheduled in the morning and the Court of Common Council in the afternoon. The Town Clerk would therefore canvass Members as to suitable dates, as soon as possible after 11 January 2018. Members agreed that the Away Day would replace the Board Meeting scheduled for 11 January 2018.

All other items had future target dates and would therefore remain on the list.

5. **EDUCATION ACTIVITIES UPDATE**

Members received a report of the Director of Community and Children's Services which provide an update on recent education activities.

The Chairman advised that the Annual Committee Dinner would take place on 21 February 2018.

RESOLVED, that – the report be noted.

6. **CITY OF LONDON ACADEMIES TRUST (04504128) GOVERNOR APPOINTMENTS AND OVERVIEW OF APPOINTMENT PROCESSES FOR CITY CORPORATION ASSOCIATED SCHOOLS**

Members received a report of the Director of Community and Children's Services which confirmed recent appointments to the Local Governing Bodies of the City of London Academies at Highgate Hill and Highbury Grove. Members noted that, since this report had been published, Richard Crossan's skills audit had been approved and his appointment to Highgate Hill could be confirmed.

RESOLVED, that the following be noted:

1. In respect of the City of London Academies Trust (04504128), the appointments of Valerie Bossman-Quarshie and Richard Crossan to the Highgate Hill Local Governing Body; and Colette Bowe to the Highbury Grove Local Governing Body be noted.
2. In making the additional appointment to the Highbury Grove Local Governing Body, the Trust Board has varied the standard Local Governing Body Terms of Reference to allow for eight appointments by the Trust Board in this case, rather than seven, as it was considered to be in the best interests of the School.
3. The appointment processes for Governors to the City Corporation's schools.
4. The current membership of the City Corporation's schools' Governing Bodies.

5. The City Corporation's Skills Audit Form for School Governors.

7. **APPOINTMENTS TO THE CITY OF LONDON ACADEMIES TRUST**

Members considered a report of the Town Clerk in respect of appointments to the City of London Academies Trust and noted that, due to a potential conflict of interest, the current Chairman of the Education Board had not taken up the role of Company Member and Trustee of the City of London Academies Trust.

Members were asked to note paragraph 3 (a) in the report in that the Chairman and Deputy Chairman or their representatives (i.e. nominees) could be appointed. Such nomination was not limited to Members of the Policy and Resources Committee or the Education Board. The Town Clerk advised that all appointments were subject to DfE approval, as part of the Prevent Strategy.

RESOLVED, that – the 2016 Resolution of the Court of Common Council be amended to permit a representative (nominee) of the Chairman/Deputy Chairman of the Policy and Resources Committee and the Education Board to serve as Company Member/Trustee of the City of London Academies Trust, where the original Member is not able to serve.

8. **CITY OF LONDON CULTURAL STRATEGY**

Members received a report of the Assistant Town Clerk/Cultural Hub Director in respect of the new Cultural Strategy. Members noted that the Strategy was very far reaching and would therefore be presented to many City of London Corporation Committees, before being presented to the Court of Common Council in December 2017 for final approval. Members were asked to email any high level comments to Matt Pitt.

RESOLVED, that - the report be noted.

9. **EDUCATION OUTTURN BUDGET 2017/18**

Members received a report of the Chamberlain in respect of the Education Budget, which had been placed on the Non-Public part of the Agenda in error. Members also noted the title of the report should be as above and not '*Draft Education Budget for 2018/19*'.

RESOLVED, that - the latest forecast for the Outturn 2017/18 be noted.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Chairman was heard in respect of COLAT's proposal to merge its three Southwark Local Governing Bodies into a single Local Governing Body. The Chairman proposed that, given the Education Board's accountability to the Court of Common Council, the November meeting of the Board should receive a proposal, including:

- The updated proposal for Southwark local governing bodies.

- A short appendix to the Sponsorship Agreement, setting out in simple terms what COLAT plans and proposals would need specific prior agreement of the Education Board particularly in the areas of major investment and grant giving decisions, expansion/cessation of schools, and changes to governance structures.

12. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act as follows:-

Item	Paragraph
14	3
15, 16	1

13. NON-PUBLIC MINUTES

The non-public minutes of the meeting held on 20 July 2017 were approved as a correct record.

14. ACADEMIES DEVELOPMENT PROGRAMME - UPDATE

Members received a report of the Director of Community and Children's Services.

RESOLVED, that – the report be noted.

15. UN-VALIDATED EXAMINATION RESULTS 2017

Members received the 2017 Exam Results and noted the amended figures which had been emailed since the despatch of the agenda and laid around the table.

RESOLVED, that – the report be noted.

16. CITY OF LONDON ACADEMIES TRUST (COLAT) EXPANSION OPPORTUNITIES TO SEPTEMBER 2018

Members received a report of the Director of Community and Children's Services.

RESOLVED, that – the report be noted.

17. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no questions.

18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

Give the considerable number of strategic items on the next agenda, Members were urged to attend.

The meeting ended at 3.55pm

Chairman

**Contact Officer: Julie Mayer 0207 332 1410
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Education Board – Outstanding Actions – 14 September update

Date	Action	Officer responsible	Progress Update
20 July 2017	Report on final version of prioritised Education Strategy actions for Objectives 1 and 3, with action plan for academic year 2017/18 and to align with budget headlines	Mark Emmerson Mark Jarvis	Report to November 2017 Board
20 July 2017	Residential courses to be advertised among City Family of Schools earlier in the academic year.	Jeanne Barnard	Scheduled for Easter 2018
20 July 2017	Future iterations of budget update to omit revised budget and instead report existing budget with annotated variances.	Mark Jarvis	Report to September 2017 Board & going forward
20 July 2017	GSMD to submit annual reports on number of scholarships/bursaries and their impact during funding round 2018/19 and 2019/20.	Jeanne Barnard	Reports to March 2018 and March 2019 Boards
20 July 2017	Report on review of funding to Guildhall School Trust and GSMD to be submitted to Board in 2019.	Jeanne Barnard	Report to March 2019 Board
20 July 2017	Report on demand for school places in London and wider City academy offer to be submitted to the Board.	Andrew Carter	Report to November 2017 Board
20 July 2017	Report and business case on Cultural Education Partnership to be submitted to the Board.	Sian Bird/Jeanne Barnard	Report to November 2017 Board

Date	Action	Officer responsible	Progress Update
20 July 2017	City of London support for Forest Schools to be considered by Learning & Engagement Forum (next meeting in October 2017)	Grace Rawnsley/Abigail Tinkler	Update at November 2017 Board
20 July 2017	Action Plan in support of Employability Strategy 2017-2020 to be submitted to the Board.	Mark Emmerson	Report to November 2017 Board
20 July 2017	Annual Strategy Away Day to be convened for the Board.	Alistair MacLellan	Town Clerk to canvass Members – to take place in January in place of the Board scheduled for 11.1.18

Committee(s)	Dated:
Education Board	9 November 2017
Subject: Education Activities Update	Public
Report of: Director of Community and Children's Services	For Information
Report author: Jeanne Barnard	

Summary

This report updates Members on recent education activities, including a short summary of each event. It also lists upcoming education events for the 2017/18 academic year. Events are listed as they relate to the Education Strategy: Culture, education and employability.

Recommendation

Members are asked to note the report.

Main Report

Recent activities

Culture

1. City Schools Arts Exhibition – July 2017

- The City hosted the inaugural City School Arts Exhibition at Guildhall on 5 July. The exhibition was open to all Members and City Corporation staff. The exhibition showcased the incredible talent and different styles of students across the family of schools.

2. Schools Visit Fund – update as at 12 October 2017

- The Education Board provides funding to the School Visits Fund. Schools in Greater London can apply for funding to cover costs to visit venues in the square mile. At least 30% of pupils at the schools applying must be eligible for Pupil Premium. There have been a total of 208 successful applications since the Fund's launch in 2015, benefiting 10,963 pupils. Schools benefiting from the fund have an average Pupil Premium rate of 51%. The programme has received very positive feedback from schools, with 93% stating they would visit their chosen venue again.

Education

3. City Schools Economics Conference – June 2017

- Two students from the City of London School for Girls organised an economics conference at Guildhall. Ian Stewart from Deloitte's and Gemma Tetlow from the Financial spoke about the future challenges to the British economy to an audience of Year 12 students.

4. Leadership course for prefects at City of London School for Girls – June 2017

- The City of London School for Girls hosted a leadership day for approximately 70 student leaders from the City Corporation's secondary

academies and independent schools. Students were involved in workshops where leadership qualities and the importance of voice and presence were discussed. The students also went on a treasure hunt around the City. CLSG had excellent feedback from students, who seemed to gain a lot from the experience.

5. City Schools Athletics Day – 27 September 2017

- The City Corporation hosted the inaugural City Schools Athletics Meet at Parliament Hill Athletics Track. The event focused on running races, with Year 10 students competing in the 100m, 200m, 400m, 800m and 1500m distances, as well as the 4x100m and 4x400m relays. It was a very successful event, with positive feedback from students and staff. The City of London Academy Southwark won the event.

Upcoming activities

Culture

6. Education Float in the Lord Mayor’s Show – 11 November 2017

7. City Schools Concert – 15 January 2018

Education

8. Prefects Dinner – 20 November 2017

9. City Schools Staff Conference – 26 January 2018

10. City Schools Debate – 2 March 2018

Employability

11. Careers Conference – 2 March 2018

Mental Health

12. In partnership with the City Corporation Public Health team, we will be offering teachers at our academies the opportunity to do Mental Health First Aid training with Mental Health First Aid England. The City of London School has also used this service and found it very useful. Staff will be trained as instructors, so they will be able to train other staff in mental health first aid at their schools.

13. We are currently gathering information about mental health issues and provision at the new academies that joined the Trust in September.

Conclusion

14. This report updates Members on recent education activities. It also provides a list of upcoming events through to the end of the 2017/18 financial year.

Appendices

- None

Jeanne Barnard

Education Policy Officer

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Committee(s)	Dated:
Education Board	9 November 2017
Subject: Draft Education Strategy Action Plan	Public
Report of: Director of Community and Children’s Services	For Information
Report author: Jeanne Barnard	

Summary

This report asks Members to note the draft Education Strategy Action Plan attached at **Appendix 1**. Members are also asked to note that the action plan will be discussed at the Education Board away day in January 2018, and that officers are currently working according to the draft Action Plan.

Recommendations

Members are asked to:

- Note the draft Education Strategy Action Plan attached at **Appendix 1**.
- Note that the Action Plan will be discussed at the Education Board away day in January 2018.
- Note that officers are currently working to the draft Action Plan, subject to changes from the Education Board.

Main Report

Background

1. The Education Board approved updated prioritised actions for Objective 1 and Objective 3 of the Education Strategy at their meeting on 20 July 2017. Since then, officers have been working on an Action Plan outlining specific actions under each objective of the strategy.

Current Position

2. Members are asked to note the draft Action Plan attached at Appendix 1. The Action Plan has been consulted on with relevant officers and the Chairman and Deputy Chairman of the Education Board.

Next steps

3. The draft Action Plan will be discussed at the Education Board away day in January 2018. In the meantime, officers will be working to the draft Action Plan, subject to changes from the Education Board.

Conclusion

4. Members are asked to note the draft Education Strategy Action Plan attached at Appendix 1. The draft Action Plan will be discussed at the Education Board away day in January 2018. In the meantime, officers will be working to the draft Action Plan.

Appendices

- Appendix 1 – Education Strategy Action Plan

Jeanne Barnard

Education Policy Officer

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Committee(s)	Dated:
Education Board	9 November 2017
Subject: Budget update 2017/18 Financial Year	Public
Report of: Director of Community and Children's Services	For Information
Report author: Jeanne Barnard	

Summary

This paper asks Members to note the latest forecast Outturn position for the 2017/18 Education Budget

Recommendation(s)

Members are asked to note the report.

Main Report

Current Position

1. The latest forecast Outturn position for the 2017/18 financial year is outlined in the table on the next page. The table shows a forecast underspend of £24,850. The underspend can mostly be attributed to lower spends on salaries, legal fees and training costs.

Conclusion

2. Members are asked to note the latest forecast Outturn for the 2017/18 financial year.

Appendices

- None

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Head of Finance

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2017-2018 Budget £1,304,000 £		Commitment + Actual to P5 24/08/17 £	Balance £	Forecast Outturn 2017/18 £	Balance EOY 2017/18 £	
130,000	CEO/CFO/PA MAAT Mar- Aug17	130,000	0	130,000	0	
130,000	COLAT FUNDING	130,000	0	130,000	0	
99,000	Director of Academy Development	41,756	57,244	99,972	-972	
44,000	Policy Officer	17,476	26,524	39,668	4,332	
21,000	Policy Support Officer	9,000	12,000	27,378	-6,378	
61,000	Strategy Director	0	61,000	46,000	15,000	
225,000	Salaries	68,232	156,768	213,018	11,982	
75,680	Policy Board Budgets	45,680	30,000	75,680	0	
46,000	Partnership Events	5,034	40,966	46,000	0	
27,320	Training/Legal Fees	8,966	18,354	14,452	12,868	
504,000		257,912	246,088	479,150	24,850	
150,000	COLAS	150,000	0	150,000	0	
150,000	COLAI	150,000	0	150,000	0	
150,000	COLAH	150,000	0	150,000	0	
50,000	Redriff	50,000	0	50,000	0	
15,000	Galleywall	15,000	0	15,000	0	
10,000	COLPAI	10,000	0	10,000	0	
50,000	Highgate Hill	50,000	0	50,000	0	
20,000	Shoreditch Park	20,000	0	20,000	0	
80,000	Highbury Grove	80,000	0	80,000	0	
	Scrutiny Meeting Intervention					
10,000	Leadership/Standards Consultant (MWI)	0	10,000	10,000	0	
4,000	Freemans Residential	4,005	-5	4,005	-5	
20,000	Governance Support- Livery/SGOSS	0	20,000	20,000	0	
91,000	Actions from analysis & scrutiny meetings	0	91,000	90,995	5	
800,000	School Funding (Academies)	679,005	120,995	800,000	0	
1,304,000		936,917	367,083	1,279,150	24,850	Underspend

Committee(s)	Dated:
Education Board	9 November 2017
Subject: Risk Registers - City of London Educational Trust Fund and City of London Combined Education Charity	Public
Report of: Chamberlain and Director of Community and Children's Services	For Decision

Summary

This report is to remind Trustees of the requirement under the Charities Statement of Recommended Practice (SORP) to approve each year a register detailing the main risks to which the charity is exposed and the systems that have been established to mitigate those risks. The Trustees are asked to consider the risk registers attached at Annex 2 & 3 and confirm the risks indicated. Guidance on assessing risks is attached as Annex 1.

Recommendation(s)

It is recommended that Trustees agree that the register satisfactorily sets out the risks facing the Charity and that the appropriate measures are in place to mitigate those risks.

1. To meet the full requirement of the Charity SORP charities must make a statement in their annual reports confirming that the major risks to which a charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.
2. This report provides a register of the key risks facing the Trust, in a standard format agreed by the external auditor. Trustees are required to review the register annually to ensure that existing risks are reconsidered and any new risks identified.

Review of Risks

3. The risks in the register have been identified as the key risks which should be kept under review to safeguard the future of the Trust.
4. Where a gross or net score has changed since the last register then the previous score is shown in brackets. There has been no change since the last register. .

Conclusion

5. Trustees should consider the risks facing the Charity and ensure that the attached register contains a summary of the key risks and their potential impact, and that appropriate measures are in place to mitigate the risks identified.

Contact:

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Mark Jarvis
Group Accountant
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Committee(s)	Dated:
Education Board	9 November 2017
Subject: Trustees' Annual Report and Financial Statements for the Year Ended 31 March 2017	Public
Report of: The Chamberlain	For Information
Report Author: Louise Said, Chamberlain's Department	

Summary

The City of London Corporation is Trustee of a number of Charities, two of which are administered by the Education Board under its delegated authority. These are the City Educational Trust Fund and the City of London Corporation Combined Educational Charity.

The Trustees Annual Report and Financial Statements for the Year ended 31 March 2017 for both Charities have been prepared and are presented in the format required by the Charity Commission.

Recommendation(s)

It is recommended that the Education Board note the Report and Financial Statements for the year ended 31 March 2017.

Background and purpose of the Report

1. The City of London Corporation is a Trustee for many Charities, two of which are administered by the Education Board under its delegated authority.
2. Trustees are required to approve the Report and Financial statements of the Trust annually. They must be signed on behalf of both the Trustees and Auditors and sent to the Charity Commission as part of the Trust's annual charity return. The format and content of the report complies with the Statement of Recommended Practice for charities.
3. The Finance Committee are due to sign the accounts on 21st November 2017 with the external auditors signing a day or so later. This covering report has been prepared to highlight the salient points of 2016/17.

The Report and Financial Statements

4. The Report and Financial Statements are annexed to the report.

5. The **Statement of Financial Activities**, shown on pages E1-9 of Annex 1 and E8-11 of Annex 2, shows:

- the incoming resources have increased for both Charities since the previous year. The City Educational Trust Fund received £5,959 and the Combined Education Charity received £1,552 additional income. This is mainly due to an increase in distributions from the Charities pool and an increase in interest earned on cash balances. The City Educational Trust Fund also received a donation of £50 during the year.
- a net increase in resources expended on both Charities. The City Educational Trust Fund showed £184,321 charitable expenditure compared to £87,500 paid last year. This is due to 3 grants being awarded during the yr totalling £149,500 along with a commitment of £30,000 which had not been shown in the final accounts previously, and a £4,821 management and administration fee paid to the City of London central grants unit. The Combined Education charity showed £70,993 expenditure compared to £39,565 paid last year. This is due to more grants being awarded along with the management and administration fee paid to the central grants unit which has not been incurred in the past; and
- both Charities benefited from a gain on investments due to the value of the Charities Pool increasing since the previous year. Paras 8 - 11 gives more details on the investments.

6. The **Balance Sheet** is shown on page E1-10 of annex A and page E8-12 of Annex B.

- Annex A (page E1-10): - the total funds of The City Educational Trust Fund amount to £3,774,353 as at 31 March 2017, comprised of £3,696,835 held in investments, £124,500 relating to commitments (grants awarded but not yet drawn down) and a cash balance of £202,018
- Annex B (page E8-12) shows total funds of £1,124,315 as at 31 March 2017, comprising £1,106,228 held in investments, £18,278 held in cash and £3,000 which is owed to the Charity in relation to a grant which is due to be returned as the course was cancelled.
- Both charities comprise unrestricted funds which is where income is credited and payments are taken and an expendable endowment fund which relates to the original investment shown at market value.

Investments:

7. The number of Charities Pool Units held by the Trusts at 31 March remains at 423,949 for the City Educational Trust Fund and 126,861 held by the combined Education Charity. The value of one Charities Pool Unit increased from £7.79 to £8.72 during the year, resulting in a net increase in value of some £394,272

for the City Education Trust Fund and £117,980 for the Combined Education Charity during the year.

8. The investments of the City of London Charities Pool have been managed on a balanced discretionary basis by Artemis Investment Management LLP since September 2005. This fund comprises of underlying investments in UK equities, Europe Ex-UK Equities, Corporate Bonds, Cash Instruments and Cash. The investment policy is to seek an absolute return over the long term. The aim is to use the investment income to meet the objectives of the individual component charities in terms of their net outgoings, whilst preserving the fund's capital base in real terms.
9. The investments managed in the City of London Charities Pool for the year ended 31 March 2017 achieved a total return of +16.30% compared to the FTSE All Share Index return of +21.95, an underperformance of 5.35%.
10. Under the terms of the Charities Pool, units may be sold (on 1 October or 1 April) to realise investments.

Audit Arrangement

13. The Report and Financial Statements have been audited by Moore Stephens LLP as part of the annual audit of the City of London's Charities. Their report, which provides an unqualified opinion, can be seen on pages E1-7 to E1-8 and E8-9 to E8-10 of the accounts. The costs of the audit are met by the City Of London.

Contact:

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Committee(s)	Dated:
Education Board Resource Allocation Sub (Policy) Committee	9 November 2017 14 December 2017
Subject: Review of funding to The Guildhall School Trust and the Guildhall School of Music & Drama for Scholarships	Public
Report of: Director of Community and Children’s Services and The Chamberlain	For Decision
Report authors: Jeanne Barnard and Sarah Wall	

Summary

This report reviews the City Corporation’s payment of £30,000 per annum to the Guildhall School of Music and Drama (the School), as part of the implementation of the City Corporation’s Grants Service Based Review. This payment has historically been used to fund scholarships. This report asks Members to agree to continue the annual payment for the financial years 2017/18, 2018/19 and 2019/20, and to review the payment again in three years’ time in the context of the City Corporation’s wider education offering.

Recommendations

Members are asked to:

- Agree to continue the City Corporation’s payment of £30,000 to the School to fund scholarships for the 2017/18, 2018/19 and 2019/20 financial years subject to the School reporting back annually to the Education Board on the numbers of scholarships awarded and the impact of the grant.
- Agree to review the payment again after a further three years’ funding in the context of the City Corporation’s education priorities at the time.

Main Report

Background

1. A one-off grant payment of £30,000 for 2005/06 was approved by the Finance Grants Sub-Committee in May 2005 to The Guildhall School Trust (the Trust) (Charity No. 1082472, Company No. 04041975) to go towards the cost of UK and EU bursaries. A £30,000 payment has been made annually for scholarships since then, into the School’s account via journal payment, rather than the Guildhall School Trust’s account.
2. The annual payment has been used for scholarships, going into the School’s scholarships account and was awarded as an unrestricted award to help attract the best artists to the School and London.

The City Corporation’s Service Based Review

3. In March 2016, as part of the implementation of the City Corporation’s Grants Service Based Review, the Policy and Resources Committee agreed that the responsibility for all on-going funding commitments from the Finance Grants Sub-Committee would be transferred to the most appropriate Committee and that the recipient Committee be requested to review each commitment. In this instance, the administration of the City Corporation’s grant to the Trust for UK and EU bursaries was transferred to the Education Board. This grant (which is now paid

directly to the School) will not be paid in future until it has been reviewed by the Education Board and subject to a budget allocation by the Policy and Resources Allocation Sub-Committee.

Current position

4. The environment in which the School operates has changed significantly since 2005. Tuition fees for home students are now three times higher at just over £9k and the School has closer to 1,000 FTE when compared to around 800 in 2005. The School's competitors are in a position where they can offer both full fee and maintenance scholarships in order to attract and secure the best talent.
5. The School awards Scholarships of just over £2m to students in both fee and maintenance and awards based on merit. In a highly competitive market place any Scholarship offer is an important one.

Proposal

6. This report proposes that the City Corporation continues to make a payment to the School of £30,000 p.a. for scholarships for the financial years 2017/18, 2018/19 and 2019/20. After a further three years' of funding, it is proposed that the payment is reviewed again in the context of the City Corporation's education priorities at that time. This review will coincide with development of the City's new Education Strategy (the City Corporation's current Education Strategy covers the period 2016-2019). It will also allow for the effects of Brexit on enrolments to the School to be analysed which may also inform a decision on future funding.
7. It is also proposed that the School reports back annually to the Education Board on the number of Scholarships awarded and the impact of the £30,000 grant.

Implications

8. As the £30,000 payment is made from the City's Cash Finance account, and would continue to be made out of that account, there are no financial implications for the Education Board's budget.

Conclusion

9. This paper reviews the City Corporation's payment of £30,000 per annum to the School, as part of the implementation of the City Corporation's Service Based Review. It asks Members to agree to continue the annual payment, which has historically been used to fund scholarships for high achieving students, for the financial years 2017/18, 2018/19 and 2019/20, after which the payment will be reviewed again within the wider context of the City Corporation's education offering.

Appendices

- Appendix 1 – Number of scholarships awarded by the Guildhall School of Music & Drama per annum since 2005.

Background Papers

- Policy and Resources Committee report and minutes: Implementation of Grants Review (17 March 2016).

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Appendix 1

Year	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Number of senior scholarships	231	228	243	284	280	309	365	384	352	411

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Committee(s)	Date:
Education Board	9 November 2017
Subject: Culture Mile Learning – case for investment 2017/18	Public
Report of: Chair of Culture Mile Learning	For Decision
Report author: Sharon Ament, Chair of Culture Mile Learning	

Summary

Culture Mile Learning (CML) aims to establish Culture Mile as a learning destination and tackle three evidence-based needs:

- 1) Lack of employability of many young people in disadvantaged communities in the City and in London more widely (as evidenced in the CoL’s employability strategy and by the high rates of youth unemployment in London)
- 2) Future challenges for the City in accessing talent and greater diversity to ensure its competitiveness (also as evidenced in the CoL’s employability strategy).
- 3) Lack of strategic working of key City cultural and other bodies (as identified in the A New Direction research for CML).

The CML proposes these be addressed through developing three work strands: 1) Partnership infrastructure 2) A collaborative learning programme and 3) The Culture Mile Challenge prize. This report seeks **approval to release the remaining provision of £120,000** which forms part of the City Corporation’s medium term financial forecast, to implement this.

Recommendation

Members to recommend to Policy & Resources Committee **the release of £120,000** to implement the City Corporation’s Culture Mile Learning initiative.

Main Report

1. This is the case for investment in the development of Culture Mile Learning (CML) activity in 2017/18 and signals the direction of travel for CML up until April 2020.

CONTEXT

2. The City has a unique collection of arts, cultural and educational organisations and assets in the Square Mile that complements its world class business sector. Culture Mile is a way of joining these together better and enhancing the City’s value as a place to live, work and visit. CML takes this forward by maximising the benefits from joining together and enhancing the world class education and learning capacity in the City’s cultural institutions. This remit extends beyond the Culture Mile and the City to impact London more widely.
3. One of the City of London’s (CoL) Corporate Plan priorities is “maximising the opportunities and benefits afforded by our role in supporting London’s communities”

(KPP4) including “promote employability” and “promote high quality education”. This recognises the wider responsibility the CoL has in ensuring the many opportunities in the City can be accessed across London’s communities. The CoL’s Education Strategy aims to ensure the City’s “outstanding cultural and historical resources enrich the creative experience of all London’s learners”, and that the “cultural venues work together”. The CoL’s Employability Strategy 2017 to 2020 aims to better prepare and connect Londoners to jobs in the City.

4. The research commissioned by CML earlier this year identified the growing importance of **fusion skills** in the workplace of the 21st Century¹. Many of London’s learners lack access to these fusion skills or the means to develop them. The learning infrastructure in formal education is not always well geared up to develop fusion skills as it tends to operate in subject and skill silos.

THE NEEDS

5. The specific societal needs being addressed by this case for investment are the:
 - 1) Lack of employability of many young people in disadvantaged communities in the City and in London more widely (as evidenced in the CoL’s employability strategy and by the high rates of youth unemployment in London)
 - 2) Future challenges for the City in accessing talent and greater diversity to ensure its competitiveness (also as evidenced in the CoL’s employability strategy).
 - 3) Lack of strategic working of key City cultural and other bodies (as identified in the A New Direction research for CML).
6. Discussions with businesses in the area through Culture Mile Partnerships has also demonstrated the need for fusion skills across sectors based in the City and evidenced an appetite for businesses to work more closely with the cultural sector to address this.

THE PROPOSALS

7. CML has the twin vision to: (a) Develop Culture Mile as a major learning destination and (b) Ensure that the creative sector fully harnesses its assets - specifically the experience and expertise across our organisations - for greater collective impact on London’s learners².
8. This initial CML case for investment is for three strands of activity:

¹ These in summary are a fusion of creative, technical, educational and emotional skills. The importance of these skills was identified in the research CML commissioned by A New Direction “Towards a new kind of Cultural Education Partnership for the City of London”, June 2017. The UK Commission for Employment and Skills reports that the blurring of the boundaries between the creative and digital sectors and the merging of creative and digital roles, partnered with higher client expectations and greater competitive pressures, has led to employers increasingly seeking a ‘fusion’ of technical expertise and creative skills (plus business/entrepreneurial and softer people skills).

² The CML partners currently spend many £ millions a year individually on creative learning: the Barbican Creative learning budget is around £0.6m, the LSO Discovery budget £1.3m, the Museum of London spends £4.3m on programmes and learning, whilst the GSMD spends £2.2m on Guildhall Young Artists activity and outreach and has a total budget of £26m.

- i) The **development** of structures and the effective operation of the partnership alongside two specific areas that relate to the overall objectives and provide a practical way the partners can work together
- ii) Practical development of **collaborative learning** opportunities and fusion leadership capacity
- iii) The launch of the **Culture Mile Challenge prize** focussed on fusion skills.

STRAND 1: DEVELOPMENT OF PARTNERSHIP INFRASTRUCTURE

[ongoing, 2017 to 2019 cost: £247,000]

9. The work in developing CML so far has relied on one-off contribution from the COL and contributions of staff time from our individual institutions. Research on partnership development and the recent experience of the East London Cultural Education Partnership shows that there is need for an initial resource to catalyse partnership development and ensure the work of CML carries forward.

10. In the case of CML this work needs to cover:

- i) Driving forward the vision and strategic development of CML and facilitating the Steering Group³
- ii) Developing the business model, cultivating investors (e.g. businesses) and managing budgets
- iii) Developing new partners across a range of sectors (e.g. Higher Education), managing member relationships and sharing information
- iv) Ensuring the development of the partnership aligns and connects with Culture Mile and COL priorities/teams/members
- v) Evaluation and producing evidence on the effectiveness and impact of CML.

11. This requires a staff resource of 1.25 FTEs for the remainder of 2017/18 and for 2018/19. The experience of the East London Cultural Education Partnership with its *Creative Schools* project was that a mixed funding model can be successfully developed. If phased appropriately, core funding can be more than matched by other sources⁴ and our proposed budget is based on this model.

STRAND 2: DEVELOPMENT OF COLLABORATIVE LEARNING

[medium term, 2017 to 2019 cost c. £87,000]

12. This is a medium-term initiative. The core partners and wider forum recognise that there are potentially considerable benefits from **collaborative learning**. This has been evidenced by the work of the East London Cultural Education Partnership and

³ This excludes any specific project development time.

⁴ The total cost of the whole four-strand programme for 2016/2017 was £180,000 with a mixed funding model including: membership fees and event income (8%); trusts and foundations (14%); regeneration sources (Local Authority Planning obligation, Section 106) (11%); project commissioning funds leveraged from schools & other sources (10%); and steering group staff time in-kind (9%).

from their commissioned research⁵. Our members currently deliver numerous learning programmes, however individual expertise is rarely shared, there is little cross-organisational working and our programmes are not yet framed around fusion skills.

13. The objective is to develop a structured programme to: (1) Enhance our capacity and leadership around fusion skills; (2) Strengthen our skills in working with disadvantaged learners; and (3) Maximise the joint impact of our learning assets.

14. The expected outcomes and impacts from the programme of activity are:

- i) Full assessment of the partners' areas of expertise, training and development needs.
- ii) Identification of the most fruitful areas for peer learning.
- iii) Improved skills and leadership across CML partners in fusion skills.
- iv) Improved skills in working with learners from challenging circumstances and ensuring impact on local communities in London.
- v) Increased effectiveness of our collective activity and greater recognition of Culture Mile as a learning destination.

STRAND 3: CULTURE MILE CHALLENGE

[early win, 2017 to 2019 cost £111,000]

15. Challenge prizes are an effective way of addressing real-life problems. They operate successfully at different levels from global to very local and across different sectors⁶. We have already engaged with Nesta on the prize idea⁷. Their initial feedback is very positive regarding the subject of the prize and the City's unique potential to create something exciting and impactful.

16. The Culture Mile Challenge would focus on how to better develop fusion skills, particularly by disadvantaged learners. The CML partners' working theme for the challenge is:

*"Given the high levels of long term unemployment amongst young Londoners, create a new solution, product, technology or service that will measurably improve the ability of 16-24 year old Londoners – targeting those from disadvantaged groups – to develop the **fusion of skills** (creative, technical, educational and emotional skills) required for success in London's future workforce".*

17. The Challenge would have four main objectives:

- i) To engage London's learners from a variety of backgrounds and stimulate their creativity and innovation to drive change.

⁵ In the Creative Schools Interim Evaluation report by Sarah Boiling (May 2017) cultural organisations rated Collaborative Learning as the most valuable aspect of the programme with 95% ranking it very valuable or quite valuable.

⁶ From the £250,000 Wolfson Prize for Economics, Nesta prizes for technology challenges, to smaller prizes aimed at schools or local community groups.

⁷ Nesta are the National Endowment for Science, Technology and the Arts, they are world leaders in challenge prizes and host a Challenge Prize Centre.

- ii) To develop new solutions for how the related sectors can contribute to fusion skills delivery that will have practical relevance to CML partners and City businesses, encouraging collaboration across normal boundaries.
 - iii) To better connect City business, cultural and learning sectors.
 - iv) To promote Culture Mile as a place of innovation in learning.
18. The proposed main prize is £50,000. However, the evidence from elsewhere is that to maximise the benefits of the challenge there is need for: (1) Strong branding development and support around the prize; (2) Development of a strong learning ecology around the prize itself that can support those proposing solutions; (3) Investment in legacy development (evaluation and dissemination); and (4) Staff time from CML learning partners in the development and subsequent project management of the prize.
19. Should the Education Board support the core funding in this case for investment, then the certainty this provides offers an excellent opportunity to seek **match funding** from City firms and other bodies both in financial terms and in kind (spaces, staff to act as mentors and judges. As an example, the Mercers have already indicated an interest)⁸.
20. Based on the experience of other prize funds we would expect around 50 to 100 teams to enter and so 500 to 1,000 people to be involved. The **outcomes** will be:
- i) A practical proposal for enhancing the development of fusion skills that can be developed by partners [and others] to benefit young Londoners⁹.
 - ii) Enhanced working and collaboration across the partners and excellent publicity for the Culture Mile.
 - iii) Improved transferable team-working, presentation, problem solving and other skills for all team participants
 - iv) Leveraged investment in teams and their proposed solutions.

FUTURE CML PROGRAMMES

21. CML is at a relatively early stage but has enormous potential. There is a range of partnership activity and projects that could be developed in 2018/19 onwards that is being scoped as part of the ongoing CML work (see Appendix 4). Much of the opportunity here comes from the coordination of existing resources and expertise.

⁸ There is an opportunity to work with a range of City firms including those who have received Dragon awards for their work on Corporate Social Responsibility (CSR).

⁹ The 2012 Challenge Prizes Landscape Review by Nesta reviewed the literature and concluded that prizes can: attract new innovators to meet a challenge and harness fresh thinking; capture public imagination and generate widespread interest in a new field of endeavour; and foster innovation in a wide range of different sectors; and encourage dramatic advances by setting ambitious goals. A more detailed review of the literature concluded "*prizes can be effective in creating innovation through more intense competition, engagement of wide variety of actors, distributing risks to many participants and by exploiting more flexible solutions through a less prescriptive nature of the definition of the problem in prizes*" (The Impact of Innovation Inducement Prizes, Nesta Working Paper 18, 2013). [Although the research found that poorly designed prizes can be ineffective].

22. A promising idea is that of a “**proximity partnership**”. Here, concentrated and co-ordinated cultural engagement by partners in a specific place (e.g. with one or more London boroughs) could lead to more effective outcomes that support tackling the employability and social mobility challenges faced by disadvantaged communities (especially around fusion skills)¹⁰. The next step would be to explore in which areas this project could most fruitfully be rolled out.

23. We will work with the **City of London Academies Trust** and other City schools to explore how we can most effectively maximise students’ access to the cultural education offer of Culture Mile and the development of best practice in learning linked to fusion skills. The GLA/TfL are exploring the idea of developing a **Smart Cities initiative** building on young person’s Oyster cards and access to cultural activity. Initial exploratory discussions indicate that partners and City of London Academies Trust could be involved in the piloting of this idea.

GOVERNANCE AND STAFFING

24. The work developing CML has been conducted through in-kind support by the partners and the Strategic Partnerships team hosted at the Barbican. However, this has provided limited capacity. The strategic development strand is intended to provide the required resources to implement the next phase of partnership activity.

25. The proposed governance arrangements are:

- Continuation of the CML Steering Group¹¹ which would meet quarterly and on which the CoL is represented.
- The responsible budget holder for the funds sought would be the Chair of CML to whom the proposed staff support would report and who would report to the Steering Group.
- Quarterly progress reports would be provided to the Education Board.
- This matches the proposed devolved governance approach in Culture Mile overall.

PROPOSED OVERALL BUDGET

26. The partners aim in the future to match any project funding invested by the City of London. However, we need to make progress in developing the partnership and in demonstrating the success of our projects before we can do this.

27. Our current modelling indicates a total budget for the elements identified (details included in Appendix 1). The overall cost of the three strands is around £446,000 with a residual funding requirement, after expected income generation, of £314,000. The budget has an upwards trajectory for match funding. This funding requirement amounts to an additional £194,000 on top of the £120,000 that is left from the original

¹⁰ The London Borough of Islington has already expressed considerable interest in working with CML and there is also an opportunity to align this idea with the future London Borough of Culture

¹¹ Consisting of representatives from the Barbican, the LSO, the Museum of London, London Metropolitan Archives and the Corporation of London

budget allocation of £150,000 for CML. We propose the remainder of this allocation is split between the rest of this financial and the next financial year (2018/19).

28. Beyond these specific costs the extra projects identified in Appendix 4 could add a further c. £150,000 of costs. We are not currently seeking funding for these projects.

Summary	Rest of 2017/18	2018/19	2019/20	Total
1. Partnership infrastructure	£37,300	£111,100	£99,100	£247,500
2: Collaborative learning	£8,808	£42,258	£36,069	£87,135
3: CML Challenge Prize	£8,616	£30,516	£72,137	£111,269
Total expenditure	£54,724	£183,874	£207,306	£445,904
Expected income generation	£47,924	£137,274	£128,706	£313,904
Remaining income requirement (rounded)	(£48,000)	(£137,000)	(£129,000)	(£314,000)
Proposed release of £120,000 from COL	-£48,000	-£72,000		-£120,000
<i>Balance left to fund</i>	£0	£65,000	£129,000	£194,000

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Committees	Dated:
Open Spaces Committee – For Information	11 October 2017
Hampstead Heath, Highgate Wood & Queen’s Park - For information	15 November 2017
Epping Forest and Commons Committee – For information	20 November 2017
West Ham Park Committee – For Information	11 October 2017
Education Board – For Information	9 November 2017
Subject: Year 1 Review of Learning in Open Spaces	Public
Report of: Director of Open Spaces	For Information
Report author: Grace Rawnsley – Head of Learning (Open Spaces)	

Summary

‘Green Spaces, Learning Places’, the Open Spaces Department’s new innovative learning programme, was launched in April 2016 and has reached over 45,000 children, young people and adults in the first year of delivery. This programme represents a key method for the City of London to contribute to the health and wellbeing of residents of some of London’s most deprived communities through connecting them more powerfully to their local green spaces.

The programme has achieved overwhelming success as highlighted in the first year evaluation report (Appendix A). However, the future of the project remains at risk due to uncertainty over the long term funding arrangements for the core areas of the work.

Recommendation(s)

It is recommended that:-

1. Members note the success of the learning programme in the first year of delivery and support its continued delivery into years 2 and 3 of the current funding.
2. Members note the issue of not achieving funding from external sources and the risk this presents to the programme.

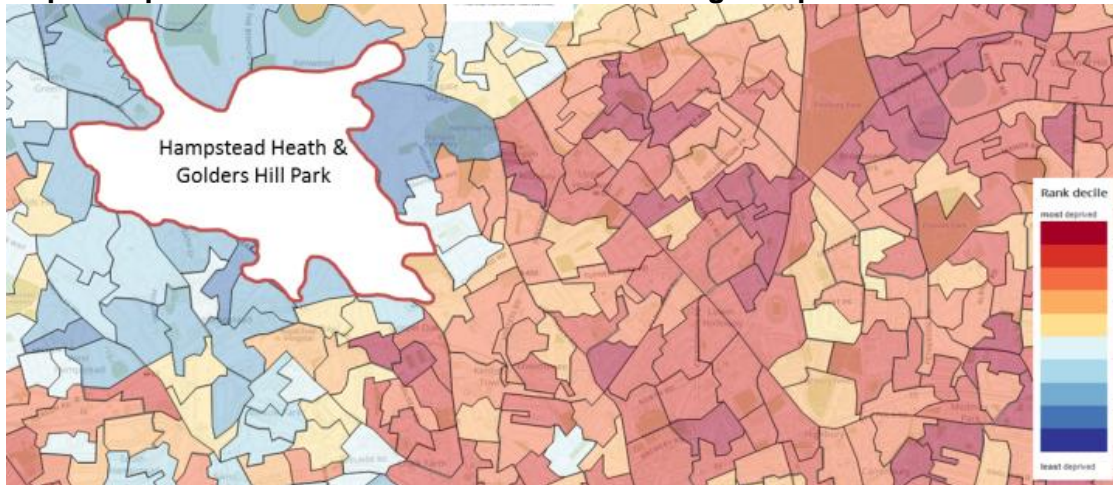
Main Report

Background

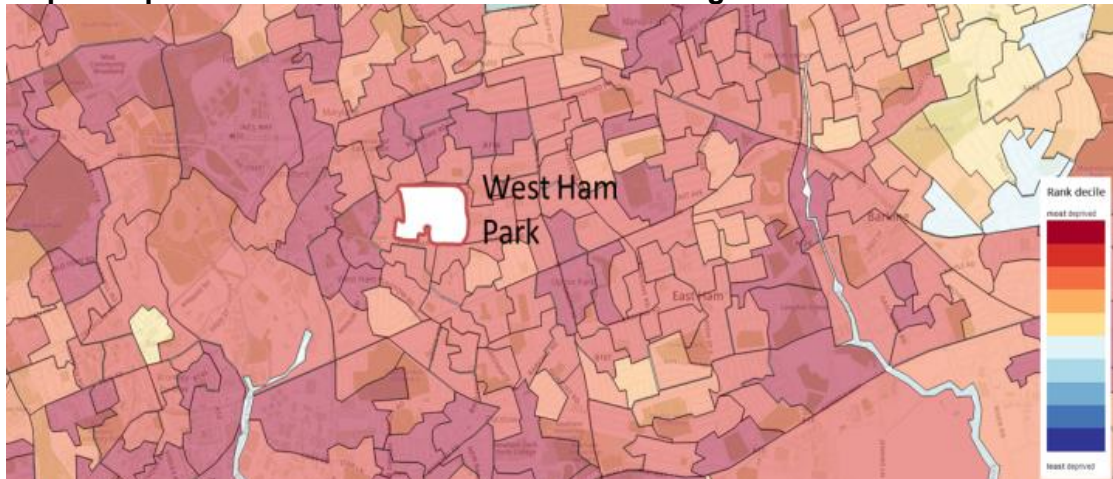
1. Children in deprived areas of London face more barriers than most to accessing nature. City of London green spaces are often located near areas of high deprivation (maps 1-3 below) which makes us uniquely placed to

tackle this challenge. Our goal is to get people outdoors to experience the good feelings and health benefits that we all know come from spending time in green spaces.

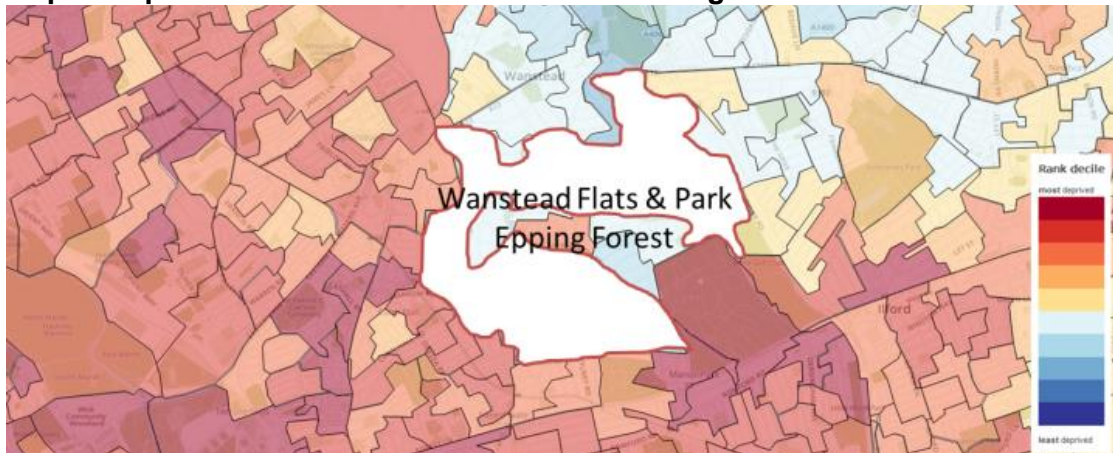
Map 1: Deprivation statistics for wards surrounding Hampstead Heath



Map 2: Deprivation statistics for wards surrounding West Ham Park



Map 3: Deprivation statistics for wards surrounding Wanstead Flats & Park



2. A number of government white papers and prominent studies have highlighted the barriers that young Londoners face to engaging with nature which range from geographical and cultural, to emotional and social. Studies

have shown the results of these barriers on children and young people in London:

- a. Only 1 in 10 children play outside regularly
 - b. People in deprived areas of London are 10 times less likely to have access to green space
 - c. 30% of schools in London have no natural features in their school grounds
 - d. Young people in deprived areas of London face the most barriers to accessing nature in the UK
3. In order to tackle this challenge, we developed a new centrally coordinated outcomes-based approach to delivering learning, focusing on delivering to deprived communities close to our open spaces. This approach was centred around 5 impact areas which make up our strategic learning framework; understanding, confidence, involvement, wellbeing, and connection. Using this approach we designed learning projects and services that deliver impact in our local communities.
 4. In April 2016, the new programme entitled 'Green Spaces, Learning Places' was launched and included 5 innovative community based projects and 2 reinvigorated community services. Part of this programme was funded through a generous grant from the City Bridge Trust of £400,000 over three years.
 5. The remaining funding is to be accomplished through carry-forwards of local risk savings, grants from other external funders, and hypothecated property income from lodges.
 6. The programme was designed to have a number of core roles and services that are ongoing and support future development, as well as a number of fixed term projects. This structure allows the programme to be responsive, resilient and adaptable in the face of changing needs and priorities.
 7. Each project was developed to work with communities or audiences who traditionally face barriers to accessing green spaces. The projects are short term but high impact and focus on quality over quantity. The services are designed to reach a wide and inclusive audience to ensure that everyone has an opportunity to learn and connect with nature. The projects are detailed below:
 - a. **Green Talent:** we provide opportunities for unemployed young people or those at risk of becoming NEET near Hampstead Heath to explore careers in the environmental and green spaces sector. However, we have a hidden agenda - we want them to love our green spaces as much as we do, and realise their role in the future of green spaces in London.

- b. **Wild Schools Project:** we work closely with our local schools near West Ham Park to get them using our green spaces to teach their lessons, so that all young Londoners grow up experiencing nature.
- c. **Wild East Project:** often people use green spaces but don't know the stories behind them. Through the Wild East Project we want to tell these incredible stories using mobile interpretation tricycles at West Ham Park and Wanstead Flats.
- d. **Playing Wild:** from experience we know that it doesn't take much for a child to want to play outdoors – they love it. We also know that many children under 5 don't have the opportunity to play outside regularly. We work with parents and community groups to take children outdoors on Hampstead Heath.
- e. **Hampstead Heath Ponds Education Project:** using this real life example of science and engineering in action, we work with secondary school students to bring their learning into context, raise their aspirations and role model STEM careers.

The services are detailed below:

- a. **Wild Schools Service:** what better way to learn about science, geography and history than seeing, hearing, smelling and feeling it first-hand. Our school sessions on Hampstead Heath and Epping Forest are the perfect introduction to green spaces, while hitting some learning objectives at the same time.
- b. **Play Service:** Our popular staffed play areas on Hampstead Heath are the first stepping stone to getting outdoors for many local young people and their parents. We provide family-friendly, nature-focused activities that inspire our visitors to take that next step into nature and green spaces.

Current Position

- 8. In 2016-17, 'Green Spaces, Learning Places' engaged over 45,000 children, young people and adults in learning activities across our green spaces, bringing them closer to the natural world.
- 9. The report 'Year 1 evaluation of Green Spaces Learning Places' (appendix A) specifically highlights the success of the CBT funded projects and services that make up part of our wider learning offer. In summary these successes include:
 - a. **12,225 school students** were inspired through hands-on learning sessions designed to promote discovery, connection and deeper understanding of the natural world
 - b. **33 new dedicated volunteers** from our local communities increased their wellbeing and confidence by giving their time, energy and skills to helping their communities discover more about green spaces
 - c. **2 interpretation bikes and 4 new interpretation kits** have brought nature closer to families in our Wild East Project

- d. **1 vision for volunteering** has allowed the department to continue to create a positive culture of volunteering and 34 staff have received volunteer management training to support this
 - e. **15 new school sessions** have been developed to find new ways to connect students to the natural world and green spaces
 - f. **66 young people** have increased their confidence and employability skills through our Green Talent project
10. Highlights from other areas of our work which are not funded through our CBT grant include:
- g. **Over 3000 secondary school** students experienced a real-life example of maths and engineering in action through our Ponds Education Project
 - h. **Almost 30,000 young people, unders-5s and their parents** got their creative juices flowing, developed new skills and confidence and increased their wellbeing in our nature-focused play activities
 - i. **1 set of school engagement principles** has focused our work with schools to ensure that each student has the opportunity to discover, learn, build confidence and put their learning into context
 - j. **1 set of play principles** has given us guidance on developing the most engaging, child-led, and fun play opportunities
11. Over the first year, we have also been collecting stories, quotes and feedback from our participants about the impact of our work. A representation of this qualitative data can be found throughout the Year 1 Evaluation Report in Appendix A.
12. In order to fully understand our impact we are working in partnership with the University of Derby's Nature Connection Lab to continue to collect robust data and analyse the impact of the programme more definitively and with academic rigour.

Corporate & Strategic Implications

- 13. The Learning programme supports the City's vision for "high quality, accessible and responsive services benefiting its communities, neighbours, London and the nation", and specifically supports KPP5 "Increasing the impact of the City's cultural and heritage offer on the life of London and the nation".
- 14. The programme supports the aspirations of the City of London Education Strategy 2016-2019, particularly in respect of strategic aim 1) Ensuring that the City Corporation's outstanding cultural and historical resources enrich the creative experience of all London's learners; specifically by the Prioritised Action to Promote the national STEM (science, technology, engineering and maths) education agenda through working in partnership across our venues;

and strategic aim 3) Develop excellent employment opportunities and pathways and specifically by the Prioritised Action of Work-related learning and work interactions.

15. Finally, the learning programme is a key mechanism for achieving the Corporate Plan People outcomes specifically; people live enriched lives and reach their potential, people enjoy good health and well-being, and people are safe and feel safe.

Financial Implications

16. The programme is part funded by the City Bridge Trust on a tapered 3 year grant of £400,000 (£220k in year 1, £130k in year 2, £50k in year 3). Currently the City of London funds £200,000 per year made up of central funds and carry forwards where possible. However, the tapered grant requires continued fundraising from external sources to make up the deficit in funding each year (£30k in year 2 and £90k in year 3). Fundraising continues to be difficult for a variety of reasons. Many funders do not fund projects which are currently running, preferring to fund new initiatives instead, making our current funding arrangements problematic. Also, the reputation of the City of London as being a wealthy organisation leads many funders to favour organisations with significantly less turnover.
17. The current programme is funded until the end of the CBT funded period in 2019. However, the programme was designed to continue past this date to continue to build, develop new projects, and make an impact in the community. The future of the programme remains at risk if a suitable funding arrangement is not identified by the end of the third year of the current funding. Given the significant success of the project within the first year and the strong alignment with corporate goals, the department are very keen to continue to programme; the department are considering a bid for a permanent budget uplift to support this.

Conclusion

18. The learning programme has reached an astounding 45,000 people in the first year of delivery, helping to connect these individuals more powerfully to their local green spaces. Through these programmes we have engaged with previously under-represented audiences, and contributed to improving access and connection to green spaces for some of London's most deprived communities. However, the programme faces challenges in achieving further funding both within and after the first 3 years of the programme.

Appendices

- Appendix 1 – Year 1 review of Green Spaces, Learning Spaces

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Committee(s): Education Board	Date: 9 November 2017
Subject: City of London Academies Trust, Academies Development Programme - Update	Public
Report of: Director of Community and Children's Services	For Information
Report author: Gerald Mehrtens, Director of Academy Development	

Summary

This report is to inform Members of the progress being made with the new academies being opened by the City of London Academies Trust (CoLAT) under the Academies Development Programme.

Recommendation(s)

Members are asked to:

- Note three City academies opened in September 2017, increasing the number of sole sponsored academies from three to six.
- Note the progress being made on two further two academies will be joining CoLAT by the end of the calendar year, bringing the total of sole sponsored academies to eight.
- Note the progress of the capital programmes for these academies.

Main Report

1. This report informs Members of the progress being made for the CoLAT academies scheduled to open by September 2017 under the Academies Development Programme since this was last reported to the Education Board on 14 September 2017, these schools being;
 - City of London Academy Highgate Hill (COLA Highgate Hill),
 - City of London Academy Shoreditch Park (COLA Shoreditch Park),
 - City of London Primary Academy Islington (COLPA Islington),
 - City of London Academy Highbury Grove (COLA Highbury Grove),
 - Newham Sixth Form Collegiate, City of London Academy (NCS).
2. The City of London Academy Downs Park (COLA Downs Park) is another academy which the Department for Education (DfE) has approved for opening by CoLAT by September 2019. The options for a temporary site and level of demand are being explored with the local authority, Hackney Council, the progress of which will be reviewed in November 2017.
3. For the first three academies listed at paragraph 1 above, funding agreements are in place and these successfully opened as City academies at the start of term in September 2017, bringing the number of sole

sponsored academies from three to six. Appropriate opening events for each of these academies are being explored, with the Lord Mayor opening COLA Highgate Hill at 9 am on 20 October 2017.

4. In the case of COLA Highbury Grove, the school remains a maintained school until a funding agreement is finalised, with CoLAT operating the school in the intervening period from September 2017 under a service Level Agreement (SLA) with the existing governing body, and with Clare Verga (Principal of the City of London Academy Islington Limited (a City co-sponsored academy trust) as Executive Head. The delay in entering into a funding agreement has been caused by the delay in the PFI Funders for the school providing comments on the legal documentation. A draft funding agreement has been drawn up for implementation from November 2017. While Highbury Grove remains a maintained school, and until a funding agreement is in place, the school is the responsibility of Islington Council.
5. As Highbury Grove is still a maintained school, an Ofsted Behaviour and Safeguarding Inspection took place in September 2017, following the previously failed full inspection in December 2016. The results of the September inspection showed the immediate positive impact CoLAT's involvement has had on the school, with the report stating the school's leadership has taken "swift action to establish a well-ordered environment in which pupils behave well" and as a result "both pupils and staff report that they feel safe in school." Inspectors found that pupils "behave well" on arrival and departure at school, as well as during lunchtimes, with communications between students and teachers described as "respectful". The full report is attached as **Appendix 1**.
6. In the case of NCS, this presently remains in the management of Newham Foundation until a funding agreement is signed, the delay being due to finalising the lease. The funding agreement is now expected to be in place at the beginning of the next calendar year. The governance responsibility for NCS remains with the existing management board during this period, with a shadow governing body also in place, membership of which to be approved by the CoLAT and Education Boards.
7. An overview of the capital programme for the academies is attached as **Appendix 2**. In terms of the two major capital programmes being delivered by the City, progress on the Galleywall primary refurbishment has had some performance issues with the contractor which are being addressed; and for COLPA Islington, a planning application is in progress for a determination in December 2017. A fuller report on all capital programmes will be reported to Members in January 2018.
8. The academy development programme through the City Corporation's sponsorship of CoLAT is an ambitious expansion of the City's support for education consistent with the City's commitment in its Education Strategy to provide access to 'world class' education and learning opportunities and that "City schools" will provide outstanding education that enriches and inspires students. These ambitions remain consistent with those of CoLAT and those ambitions are being successfully progressed as noted in this report.

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Appendices:

Appendix 1 - Highbury Grove Safeguarding Inspection report
Appendix 2 - Academies Capital programme overview

Background papers:

Academies Development Programme Update, Education Board, 14 September 2017.

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Committee(s)	Dated:
Education Board	9 November 2017
Subject: City of London Academies Trust (04504128) governor appointments	Public
Report of: Director of Community and Children’s Services	For Decision
Report author: Jeanne Barnard	

Summary

This report asks Members to approve the appointment of Roy Blackwell as Chairman of the City of London Academy Highgate Hill Local Governing Body (LGB), with his term commencing in January 2018, and in so doing to note that this will require a variation to the Terms of Reference of that LGB to increase the membership by one additional Governor in this case. Members are also asked to note the current membership of the City’s schools governing bodies in Appendix 1.

Recommendations

Members are asked to:

- Approve the appointment of Roy Blackwell as Chairman of the City of London Academy Highgate Hill Local Governing Body.
- Note that in approving the appointment of Roy Blackwell as Chairman of the Highgate Hill Local Governing Body the Trust Board has varied the standard Local Governing Body Terms of Reference to allow for eight appointments by the Trust Board rather than seven in this case, as it was considered to be in the best interests of the school.
- Note the current membership of the City Corporation’s schools’ governing bodies in **Appendix 1**.

Main Report

Background

1. The Board of the City of London Academies Trust (04504128) (the Trust) approved the local governing body membership of the Trust’s new schools at its meeting on 5 July 2017. These decisions were taken in accordance with the standard Local Governing Body Terms of Reference (ToR) which had been agreed by the Trust Board on 6 December 2016 and presented to the Education Board on 12 January 2017 (the City being consulted in accordance with the Sponsorship Agreement agreed between the City Corporation and the Trust on 31 May 2016).
2. Further to the terms of that Sponsorship Agreement, the Education Board approved the appointment of Chairmen to these local governing bodies at their meeting on 20 July 2017, and were otherwise content with the other governor appointments made as reported at that meeting and on 14 September 2017. At that time, no Chairman for Highgate Hill had been appointed.

Current Position

3. The Trust Board appointed Roy Blackwell as Chairman of the Highgate Hill local governing body (in consultation with the Education Board Chairman), subject to the consent of the City which is now being formally sought at this meeting. Roy Blackwell has been a Member of the Education Board since June 2014. He is also the Clerk to the United Westminster Schools/Grey Coat Hospital Foundation, and is Clerk to the governing bodies that make up the Foundation, which is a mixture of independent and state schools. Mr Blackwell has extensive experience in the education sector, starting his career as a teacher and spending ten years in the civil service. He is a Liveryman and Couth Assistant to the Worshipful Company of Educators. His extensive education and governance experience will be invaluable, and his understanding of the City Corporation and its ethos will support Highgate Hill as it establishes itself as a City of London academy.
4. The appointment of Roy Blackwell as Chairman means the local governing body of Highgate Hill will have more governors than prescribed by the Trust local governing body ToR, the LGB retaining membership of the previous school's governing body (as it was). Having regard to the particular circumstances relating to the opening of Highgate Hill school, as reported previously to this Board, and the need for strong leadership on the local governing body, the skills offered by Roy Blackwell were considered to justify a departure from the agreed policy (to allow for an additional appointment by the Trust Board) as being in the best interests of the school and the Trust. The Trust agreed that making an additional governor appointment would have a positive impact as the school transitions to become a City of London academy.

Current membership of City Corporation schools' governing bodies

5. Tables setting out the school governors for each school associated with the City Corporation are attached at Appendix 1.

Conclusion

6. Members are asked to approve Roy Blackwell's appointment as Chairman of the City of London Academy Highgate Hill Local Governing Body, and to note the departure from the standard LGB membership in this case. Members are also asked to note the current membership of each governing body for the City's family of schools.

Appendices

- Appendix 1 – Governing body membership of City Corporation schools

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Committee(s)	Dated:
Education Board	9 November 2017
Subject: SGOSS Funding proposal and proposed changes to the City Corporation's nomination to SGOSS's Board of Trustees and company membership	Public
Report of: Director of Community and Children's Services	For Decision
Report author: Jeanne Barnard	

Summary

This report asks Members to agree the sum of £24,340 from City's Cash to fund SGOSS to create e-learning modules for school governors to promote employability initiatives within schools, and to provide guidelines for a Link Governor for employability to encourage take up of that initiative. This report also asks Members to consider whether it supports an elected Member serving on the Education Board to be nominated by the City Corporation to serve on the SGOSS Board of Trustees (and their consequent appointment as a member of that company), which nomination would be subject to the approval of the Policy and Resources Committee upon the recommendation of the Outside Bodies (Policy and Resources) Sub-Committee.

Recommendations

Members are asked to:

- Agree to fund SGOSS to the sum of £24,340 from City's Cash to promote governor led employability initiatives within schools in London per its proposal at **Appendix 1**.
- Agree to recommend to the Outside Bodies Sub-Committee, should SGOSS formally offer a right of nomination to the City Corporation, that the nominee should be an elected Member currently serving on the Education Board, whose nomination would require the approval of the Policy and Resources Committee.

Main Report

Background

1. School Governors' One-Stop Shop, now trading as Governors for Schools (Co No 03879854) (Charity No 1078330) ("SGOSS") is a governor placement service and sources governors from the business sector to serve on the local governing bodies of schools. Since it was established in 1999, it has placed over 3000 governors.
2. The City Corporation was closely involved in establishing and funding SGOSS through the Economic Development Office (EDO), Town Clerk's Department, and the Policy and Resources Committee. The City Corporation has no direct rights of nomination or appointment to the company's membership or Board of Trustees. However, reflective of the City Corporation's support, we have, since 1999, been invited to nominate one person to serve on the Board of Trustees. This has always been an officer from EDO. (All Trustees/Directors are also

members of the company.) Therefore, the City Corporation also has no rights to remove the person it has nominated, and it is a personal appointment.

Current Position

3. Due to changes in EDO's strategy, they will no longer be funding SGOSS and the current EDO officer who is representing the City Corporation on its Board of Trustees resigned in October 2017. EDO's funding ended at the end of the 2016/17 financial year.
4. Since 2016 the City Corporation has, through the Education Board, begun using SGOSS' governor placement services, which are free of charge, and will continue to do so in future. It is also working on a project to provide guidance for governors on how to increase employability of students at their schools.
5. In addition to the City Corporation's continued use of SGOSS services, SGOSS would like to continue working with the City Corporation on a strategic level. There are two strands to this proposed on-going relationship. The first being at a governance level with continued City Corporation representation on the SGOSS Board of Trustees (and consequent membership to that company of that nominated individual). The second strand would be continued project funding from the City Corporation to SGOSS (which would be considered by the Education Board on a case-by-case basis).

SGOSS funding proposal

6. SGOSS has submitted a funding proposal to the Education Board which is attached as **Appendix 1**. The proposal asks the Education Board to fund the creation of high quality e-learning modules covering the subject of employability, as well as the establishment of a Link Governor for Employability across London schools. This will build on SGOSS' existing e-learning modules which governors within the City's family of schools all have access to.
7. This project aligns with Objective 3 of the Education Strategy, Employability. It specifically aligns with, and will help deliver, the Education Strategy Action Plan outcomes: Ensuring that governors are up to date with the latest statutory requirements and good practice, and that work-related activity in schools are overseen by a dedicated governor.
8. Officers recommend that Members approve the funding proposal. The funding would come out of the 2018/19 Education Board budget (City's Cash), under the Employability Strand of the budget allocated for Strategic Partnership Activities. This would be subject to the 2018/19 annual Education Board budget being approved.

City Corporation representation on the SGOSS Board of Trustees

9. SGOSS has confirmed it would like to continue the strategic relationship with the City Corporation by continuing to offer the City the opportunity to nominate an individual with the appropriate skills to serve on the SGOSS Board of Trustees/Directors (and who would also be appointed as a member of that company). In initial discussions between SGOSS and the Chairman of the Education Board, SGOSS has said they would support the appointment of an elected Member. SGOSS has also indicated the Education Board Chairman would provide valuable governance experience to the SGOSS Board, as well as insight into the education sector from the City Corporation's perspective.

10. Policy and Resources Committee will exercise any nomination rights offered by SGOSS to the City Corporation upon the recommendation of its Outside Bodies Sub-Committee and, in this case, the Education Board. As the appointment will be made by the SGOSS Board and will be personal to the individual appointed, it is considered preferable, and consistent with the views expressed by the Outside Bodies Sub-Committee, that the City's nominee should be an elected Member rather than an employed officer.

11. It is noted, however, should the Education Board Chairman or any other member of the Education Board be appointed to SGOSS in due course, the individual would need to manage any conflicts of interest which may arise, both in considering business presented to the Education Board (e.g. in relation to the governor placement services which the Board has agreed to procure from SGOSS on behalf of the City Corporation, or any other funding decision), and when considering SGOSS business as a SGOSS Trustee/Director which may give rise to a conflict of interest in accordance with that company's own corporate governance framework. Members are referred to the Outside Bodies Protocol which provides guidance to those persons nominated or appointed by the City Corporation to serve on outside bodies.

Conclusion

12. Members are asked to agree to fund SGOSS per its proposal in Appendix 1, to create e-learning modules supporting a focus on employability in schools across London. The report also asked Members to indicate whether they support an elected Member serving on the Education Board representing the City Corporation on the SGOSS Trust Board in the future, subject to the approval of Policy and Resources Committee upon the recommendation of its Outside Bodies Sub-Committee.

Appendices

- Appendix 1 – SGOSS funding proposal

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Committee(s) Education Board Community and Children’s Services	Dated: 9 November 2017 17 November 2017
Subject: City of London Corporation’s Apprenticeship Programme	Public
Report of: Director of Community and Children’s Services	For Information
Report author: Barbara Hamilton, Community and Children’s Services	

Summary

The City of London Corporation (COL) confirmed its commitment to delivering the first 100 apprentices across its departments in 2017/18. This level would be maintained each year. This report provides an update on progress to meet that commitment.

Following successful marketing and recruitment campaigns for apprentice cohorts one and two, the number of enquiries for apprentice vacancies is increasing. There is also an increase in the number of graduates who are successful in responding to COL apprentice vacancies. The results of some of the apprentices’ initial assessments which are carried out as an integral part of the recruitment process are showing that they need to provide additional learning support for apprentices between the ages of 16-19 years old.

The recruitment targets so far have been achieved. The recruitment activities for the third cohort are currently underway.

Recommendation(s)

Members are asked to: To note the report.

Main Report

Background

1. The first cohort of apprentices was mainly recruited to areas such as Barbican, Libraries and DCCS.
2. All apprentices who started the programme in June, July, August and September are registered with the ESFA’s Digital systems.
3. Apprenticeship training programmes in most areas have also been confirmed and managers have agreed the offsite training arrangements.
4. The recruitment and selection campaign for the second cohort has seen a growth

in departments who have expressed an interest in engaging with the programme. For example, enquiries were received from Markets and Consumer Protection, Coroner's Courts and Open Spaces. Apprentices' placements have been secured in all areas.

5. The quarterly analysis of apprentice recruitment and appointment data has shown that although there is tendency for recruiting officers to consider an apprentice's age to be between 16-19 years old, recently there has been an increase in the number of older and successfully appointed applicants.
6. It is also evident from the first analysis of the recruitment data that there are two levels and type of candidates. There are younger applicants with an age range of between 16-19 years old often requiring additional learning support. At the other extreme there are the older recruits who have secured first degrees in a range of subjects and who have applied for the apprenticeship vacancy as their first 'step' into the world of work.
7. There is a growing need for the Service to provide very specialist additional learning support to address issues of Dyslexia, ADHD and low levels of basic skills attainment.
8. The first two cohorts have now been recruited and introduced into the City of London Corporation.
9. For the second cohort 26 apprentices were recruited to 33 vacancies. Those apprenticeships not successfully recruited in the second cohort will be deferred to the third campaign. The vacancy may be deferred for a number of different reasons, including that the selected candidate may choose a different training/learning option or they may decide on a different area of employment.
10. The table below shows the recruitment profile for the second cohort of the City of London Corporation's apprenticeships.

Qualification	Department	Apprentice Numbers
Business Administration	Town Clerk	2
Business Administration	Market and Consumer Protection	1
Customer Service	Open Spaces	4
Business Admin	Barbican	2
Infrastructure Technology	Freeman's School	1 (second appointment to be made)
Customer Service	Town Clerk	1
BusinessAdmin	DCCS	1
Business Admin	Barbican	2
Marine Engineering	Markets/Consumer	1 (appointment to be made)
Business Admin	Open Spaces	1
Horticulture and Landscape Operative	Open Spaces	7 (1 appointment still to be made)

Grounds and Greens Keepers	Open Spaces	1
Apprentice Gardener	Open Spaces	1
Technical Theatre	Barbican	1
Customer Services	Guildhall School of Music and Drama	1
Facilities Management	City of London School for Girls	1
Cultural Heritage	LMA	3 (awaiting appointments)
Animal Care	Markets/Consumer	1 (awaiting appointment)
Plumber	Markets and Consumer Protection	1 (awaiting appointment)

Current Position

11. The third cohort of apprentices will also include ten apprentices who are progressing to a new apprenticeship level. The proposed new areas and levels of qualifications includes progress to Level 3 in areas such as Finance, Customer Service, Business Administration and Information Technology.
12. The expressions of interest from this group of apprentices are currently being processed.
13. The target number of recruits for the third cohort will be 20. This target will be achieved through even closer working with departmental managers. This work has already started.
14. This table shows the apprenticeship recruitment profile for the third cohort – An initial total of 20 apprentices will be included in the third cohort recruitment plan.

Apprenticeship Position	Department
Support Services Apprentice	Chamberlains
Accounting Technician Apprentice	Chamberlains
Customer Services	DCCS
Business Administration	DCCS
Business Administration	DCCS
Customer Services	DCCS
Customer Service	DCCS
Housing and Property Management	DCCS
Financial Services Administrator	DCCS
Housing and Property Management	DCCS
Housing and Property Management	DCCS
Digital Marketing	DCCS
Marketing	DCCS
Cultural and Heritage Venue Operations (England). Job title Assistant Archivist. COL job title Archive Apprentice	LMA

Cultural and Heritage Venue Operations (England). Job title Assistant Archivist. COL job title Archive Apprentice	LMA
Surveying Technician	City Surveyor's
Surveying Technician	City Surveyor's
Facilities Management Surveyor	City Surveyor's
HR Administration Apprentice	Town Clerk's
HR Administration Apprentice	Town Clerk's

15. The process for recruiting, selecting and appointing apprentices is firmly in place. The team have recently introduced a more direct form of promoting the City of London Apprenticeship programme. Face-to-face conversations are taking place with potential candidates and those candidates who are unclear about their long term learning, training or employment options.
16. During the recent notification of both A Levels and GCSE result days, apprenticeship team members were on site at local schools to discuss the apprenticeship options. As a result of the COL apprenticeship team having direct contact with teaching staff, parents and apprentices, a number of young adults have attended interviews with team members to discuss City of London Corporation apprenticeship vacancies.
17. Members of the apprenticeship team are also working with parents who are making enquiries on behalf of their children. Although there has been an increase in the number of parents who are considering apprenticeships as a post GCSE/A Level option for their children, there remains a strong preference for a university education.
18. The apprenticeship programme is becoming a 'real' option for university graduates and it is therefore attracting an increased number of older candidates.
19. The increase in older graduates successfully applying for apprentice vacancies in the City of London Corporation accurately reflects national data evidence that shows the increase in appointment of older apprentice recruits.
20. A managers' training programme is currently being developed. The aim of this programme is to provide advice and ongoing support to managers who are considering engaging with or who are participating in the City of London Corporation's apprenticeship programme.
21. There has been an increase in levels of additional learning support needed to support apprentices as they progress through their employment and training. In addition to there being a need for support with basic skills additional support, there is also need for support for apprentices who have been diagnosed with learning difficulties such as ADHD, Dyslexia, Hearing Impairment and Anorexia.
22. The Adult Skills team have responded to these needs by increasing the training and skills of team members. The Service is also in the process of recruiting specialist support.

Corporate and Strategic Implications

23. The approach which has been taken to deliver the COL apprenticeship priorities continues to be consistent with the Corporate Plan, Education Strategy and the Children and Young People's Plan. It is also integral to the Employability Framework.

Conclusion

24. This report provides an update of the progress towards achieving and maintaining the COL annual target of 100 apprentices. The delivery approach that has been taken by the Service is working well. The recruitment numbers agreed for the first cohort were 25 apprentices; 29 apprentices were successfully recruited. The second cohort recruited 26 apprentices. A further 7 remain waiting to be processed. The planned number for the third cohort is 20 apprentices (this number does not include those apprentices who will progress onto new apprenticeships). Therefore the numbers secured by the end of November 2017 are reliably predicted to be a total of 82 new apprenticeships.

Appendices

- None

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Committee	Dated:
Education Board	9 November 2017
Subject: City of London Corporation Adult Learning Service	Public
Report of: Director of Community and Children’s Services	For Information
Report author: Barbara Hamilton	

Summary

This report provides an overview and update on the City Corporation’s Adult Learning Service. The Adult Learning Service provides training and learning opportunities for residents of the City of London and its fringe boroughs. Courses offered include both accredited and non-accredited courses. Two major reviews of adult learning has been conducted recently, and the Adult Learning Service is responding to the priorities set by the reviews through aiming to address skills gaps in London through increased availability of accredited courses.

Recommendation(s)

Members are asked to note the report.

Main Report

Background

1. The Adult Learning Service is funded through a grant from the Education and Skills Funding Agency. The grant enables the City Corporation to provide a range of training and learning opportunities to residents of the City of London and fringe boroughs who are 16 years and older. The services has also delivered a range of Health and Wellbeing courses, which are linked to a two year provision designed to support London residents with Mild Mental Health issues.
2. The profile of current learners includes local resident communities, businesses, NEETS, traineeship learners and unemployed people who live in the City and its fringe boroughs. The Adult Learning Service also works with local businesses to increase the skills of lower level employees.
3. There has been an increase in demand for the City Corporation Adult Learning Service by employers, who are approaching the Adult Learning Service seeking support to improve the skills and provide training for their existing staff.
4. Alongside an increased demand from employers, in 2016/17 the number of enrolments in Adult Learning Service courses increased from 2,300 to 3,125. The main areas of increased enrolments were GCSE Mathematics, GCSE English, Functional Skills, ESOL, Food and Safety Hygiene, and finance related courses.
5. Examples of accredited and non-accredited training courses delivered by the City Corporation Adult Learning Service are attached in **Appendix 1**.

Outcomes for the 2016/17 academic year

6. During 2016/17 academic year, 195 classes were delivered to 3,125 learners. More than 75% of courses delivered are accredited. This means that each learner who completes their training secure a qualification.

7. The completion rate for accredited courses was 90%, and 78% of learners chose employment or further education as an option when completing their courses. There is also a 90% retention rate.
8. Enrolments for 2017/18 have already increased by 10%, with an expected overall increase of 20% for the 2018/19 academic year.

Area and London Review of post-16 and post-19 adult learning provision

9. There have been two recent reviews of adult education provision. The first was the National Review of Further Education Colleges (post-16). This review recommended that some further education colleges and adult education providers should merge.
10. The Greater London Authority (GLA) did a similar review of Adult Community Learning in Greater London. The aim of the review was to establish the long-term strategic direction for post-19 provision in London, to meet Londoners' needs. The priorities of the strategy based on the findings of the review are:
 - Ensuring local access to basic skills training, including literacy and numeracy
 - Ensuring access to high level accreditation and some traditional non-accredited courses for example, ESOL
 - On-going employability and confidence building courses
 - Focus on social mobility courses
11. In response to the GLA strategy, the City Corporation Adult Learning Service will deliver an increased number of accredited courses, with a particular focus on delivering an increased number of functional skills and ESOL qualifications. The Adult Learning Service will also focus on addressing identified skills gaps in the London labour market through its course offerings.
12. Discussions about how the Adult Learning Service is funded are taking place, with a possible devolution of funding in future. The revised funding methodology will be decided by the GLA.

Corporate and Strategic Implications

13. The City Corporation adult learning programme supports the priorities and delivery of the Corporate Plan, Education Strategy and the Children and Young People's Plan. It is also integral to the Employability Framework.

Conclusion

14. This report provides Members with an overview of the City Corporation's Adult Learning Service. It also outlines how the Adult Learning Service is responding to the GLA review of post-19 learning provision.

Appendices

- Appendix 1 – Tables of courses offered by the Adult Learning Service

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